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|  | **charissma richards**  Address: #285 Murray Trace, Siparia  Phone: 367-0612 or 392-0528  E-mail: [Charissma.R@gmail.com](mailto:Charissma.R@gmail.com)  Age: 20  Birth date: 21/08/1997 |
| Objective | I am punctual and respectful for those that have authority over me. I hope I can bring success to the company. I truly am a hard worker and will apply myself in such a way that will lead to the improvement and prosperity of your company. |
| Skills & Abilities | * Great communicator * Good in customer service * Helpful and friendly * Works well with others * Goal-oriented * People-oriented * Excellent work ethic * Strong conflict resolution skills * Fast learner |
| Experience | **Job Title** Cashier (2014 – 2017)  J.T.A Carlton Centre ( 59-61 St. James Street, San Fernando)  Contact: 652-3611(111)  Although I was a cashier or formally known as the check out, I also played different roles. I would sometimes dispatch when there was a lack of staff and in other cases I would fulfil the respective responsibilities. This was to ensure the full functioning of the company as well as keeping costumers satisfied. |
| Education | Fyzabad Secondary School- Guapo road, Fyzabad  C.S.E.C- 2014  Mathematics- 3 (2016)  English- 1  English B- 2  Social Studies- 3  Theater Arts- 2  C.A.P.E- 2015-16  Socialology Unit 1 - 5  Sociology Unit 2 - 3  Evironmental Science Unit 1 - 2  Environment Science Unit 2 - 4  Theater Arts Unit 1 - 4  Theater Arts Unit 2 - 3  Communication Studies- 5  Caribbean Studies- 4  TERITARY LEVEL  Certificate in Social Work |
| References | **Zeno Obi Constance** **Retired teacher from** Fyzabad Secondary School *Contact*: 379-9078  **Ms. Crystal Marshall**  Assistant Manager at Jta Supermarket (Carlton Centre)  *Contact*: 717-5059 |